

# Smt. S. R. Patel Engineering College

## Academic Calender For The Even Semester Session ( 2018)

December-2017		January -2018		February-2018		March-2018		April-2018		May-2018		June-2018		
1	F	• Faculty Requirement submission for books in library. . • Submission of E-Books to Library	1	M		1	T	• Joy of Giving Day. Faculty lecture notes report and library hours submit to HR Section by Library.	1	S		1	F	
2	S	• Submit & Display Subject In- Charge, Co-curricular activity incharge, Class Co- ordinators & Batch Councilor of all Sem to Principal	2	T		2	F	• Dhuleti	2	M	• Faculty lecture notes report and library hours submit to HR Section by Library. •2nd Phase of Filling Teacher's Feedback Form Starts for All (BE) Sems.	2	W	• Faculty lecture notes report and library hours submit to HR Section by Library.
3	S		3	W		3	S	• Institute Holiday On account of (10/3/2018)	3	T	• Submission of project Evaluation Report by External Guides (for IDPs) for 8 <sup>th</sup> sem.	3	T	
4	M	• 4 <sup>th</sup> Sem (BE) Starts.	4	T		4	S		4	W	• Syllabus Completion of All (BE) sem. Subjects. • Scholarship Form Fill up process by students Ends and submission of application on batch counselor with necessary documents	4	F	• Stock verification of interdepartment and institute starts.
5	T		5	F		5	M	• Mid-Sem Exam Starts for All Sem (BE) Students Paper 1	5	T	• Seminar Presentation of 4 <sup>th</sup> (BE) (Institute Level) •Submission of Verified form by batch counselor to the Scholarship Head.	5	S	• Submission of Subject data to library
6	W	•All Batch Counselors verify Student Contact details and submit the report to the Student Section	6	S	• Submit Field Training Amount Calculation sheet to Principal after verification by HOD.	6	T	• Mid-Sem Paper 2	6	F	• Seminar Presentation of 6 <sup>th</sup> (BE) (Institute Level) • Final Project of Presentation by 8 <sup>th</sup> sem Students.	6	S	
7	T	• Discussion about Workshop, Industry Expert, Motivational Lecture With All HODs.	7	S		7	W	• Mid-Sem Paper 3	7	S	•2nd Phase of Filling Teacher's Feedback Form Ends for All (BE) Sems. • All Scholarship Students meeting with SCM.	7	M	
8	F		8	M	• Submit Schudule of Industrial visits, Workshop & Expert Lecture (All Dep.) to Principal	8	T	• Backlog Exam – 1 <sup>st</sup> Day	8	S		8	T	•Submit to Stock Verification and maintenance Report of All Dept. & Institute Infrastructure and Library.
9	S	• Institute Holiday	9	T		9	F	• Mid-Sem Paper 5	9	M	• Return of Issued Books from the library starts for All (BE) Sem. Meeting of CR(Civil) with Principal	9	W	• Institute Holiday
10	S		10	W		10	S	• Institute Holiday	10	T	•Meeting of CR(Mechanical) with Principal	10	T	• Last Date of Registration for NCIET -2018
11	M		11	T	• 2 <sup>nd</sup> Sem (BE) Starts. • Finish Payment related to Field Training by Account Section.	11	S		11	W	•Display T/W Viva & Remedial Exam Schedule for All Sem (BE). Meeting of CR(C.E) with Principal	11	F	
12	T		12	F	• Distribute of Lab Manual for 2 <sup>nd</sup> (BE) Starts • First Project Presentation by 8 <sup>th</sup> (BE) sem Students .	12	M	• Sports Days & Pratibha-2018 Starts.	12	T	• Submission of review report for scholarship.	12	S	• Institute Holiday
13	W		13	S		13	T	• Maha Shivratri	13	F	• Return of Issued Books from the library Ends for All (BE) Sem. • Scholarship committee last meeting for final decision.	13	S	• Submission of Books requisition form to library for Odd sem by HOD
14	T		14	S	• Makarsakranti	14	W	• Design, Display Schedule and verification for 1 <sup>st</sup> Phase All (BE) Sem feedback form. • Days Celebrations Ends.	14	S	• Institute Holiday	14	M	
15	F		15	M	• Institute Holiday On account of (13/1/2018)	15	T	• Sports Days & Pratibha-2018 Ends.	15	S		15	T	
16	S		16	T		16	F	•Prakrusht -2018 (1 <sup>st</sup> day)	16	M	• T/W Viva & Remedial Exam Starts for All (BE) Exam. •Extra Classes for All Sem (BE) Starts.	16	W	
17	S		17	W		17	S	•Prakrusht -2018 (2 <sup>nd</sup> Day), Annual Day-2018, Cultural Night, Prayag-2018	17	T	• Display of final Approved Students list for Scholarship	17	T	
18	M	• Correspondence for Industrial Visit, Workshop, ExpertLecture(All Dept) to Principal	18	T	• Distribute of Lab Manual for 2 <sup>nd</sup> (BE) Ends	18	S		18	W		18	F	
19	T	•Submission of Departmental Academic Calender to Principal	19	F	•Submission of Faculty Req. & load matrix for next semester from all HOD Written concern of Faculties and All HOD to HR	19	M	•1 <sup>st</sup> Phase of Filling Teacher's Feedback Form Starts for All (BE) Sems.	19	T		19	S	• NCIET -2018 (1 <sup>st</sup> Day)
20	W	• Submit Lesson Planning of 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> (BE) Subject to Library	20	S		20	T	•Syllabus Completion of All Sem (BE) Subjects.	20	F		20	S	• NCIET -2018 (2 <sup>nd</sup> Day)
21	T	•6 <sup>th</sup> & 8 <sup>th</sup> Sem (BE) Starts. • Field Training Report Submission and Presentation Starts.	21	S		21	W		21	S	• T/W Viva & Remedial Exam Ends for All (BE) Exam. •Extra Classes for All Sem Ends.	21	M	• Return of Issued Books from the library Starts for All Staff.
22	F	• Distribute of Lab Manual for 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> (BE) Starts	22	M		22	T	• Backlog Exam – 2 <sup>nd</sup> Day	22	S	• 2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> (BE) Sem Ends.	22	T	
23	S	• Institute Holiday	23	T	• Submission of CR List (All Sem)	23	F	•1 <sup>st</sup> Phase of Filling Teacher's Feedback Form Ends for All (BE) Sems.	23	M		23	W	• Institute Holiday
24	S		24	W	•Attendance repot less then 75% for 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> sem (BE) Students.	24	S	• Institute Holiday	24	T		24	T	
25	M	• Christmas	25	T		25	S		25	W	• Submission of Lecture notes of Completed Chapters	25	F	
26	T		26	F	• Republic Day	26	M	• Display schedule of Mid sem Exam for All (BE) Sem Students	26	T		26	T	• Institute Holiday
27	W		27	S	• Institute Holiday	27	T	•Attendance repot ( 2 <sup>nd</sup> , 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> Sem) less then 75% Students • Display Tentitive detain list 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> (BE) Students. • List of (All Sem.) student which are not eligible to Appear in Mid Sem. Exam. • Submission of feedback Analysis	27	F	•Notification of Acceptance NCIET-2018	27	S	Colour Indicates: Institute Event
28	T		28	S		28	W	• Submission of Lecture notes of Completed Chapters	28	S	• Institute Holiday	28	M	• Submission of Laboratory Maintance report from all HOD's.
29	F	•Field Training Report Submission and Presentation Ends.	29	M	• Display Schedule for Backlog Exam All Sems.				29	S		29	T	Colour Indicates: Institute Holiday
30	S	•Distribute of Lab Manual for 4 <sup>th</sup> , 6 <sup>th</sup> & 8 <sup>th</sup> (BE) Ends .	30	T					30	M		30	W	Colour Indicates: Sunday
31	S		31	W	• Submission of Lecture notes of Completed Chapters				31	S	• Submission of Lecture notes of Completed Chapters • Submission of Marks of Backlog Exam to HOD	31	T	• Return of Issued Books from the library Ends for All Staff.































